

LOWER SCHOOL (Years 7 – 9) Heywood Avenue, Onchan Isle of Man, IM3 3AR

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UPPER SCHOOL (Years 10 – 13)
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HEAD TEACHER Mr C. J. Coole

5th December 2023

Dear Parent/Guardian

Year 13 Parents Evening on Thursday 14th December 4.00 - 6.30pm at St. Ninian's Lower School

You are invited to attend a Year 13 Parents Evening on Thursday 14th December at our Lower School site. This is to provide you with the opportunity to talk with individual subject teachers about progress being made in their lessons and what students can do to achieve the best outcomes.

Appointment slots are five minutes per teacher. Not all teachers that teach your child will be available for appointments during the evening as some classes are taught by multiple staff but you should have access to at least I staff member per subject. If a staff member becomes unavailable for the evening we will inform you as soon as possible. We anticipate that some teachers will be in high demand.

To book your appointments please log in to ePraise, click on the 'Community' section and select 'Parents' Evenings' to make your bookings. (A short guide on how to use the system is attached). If you find that there are already some appointments made on the system, this is because those teachers have requested an appointment with you. By all means alter the time slot of this appointment to one that better suits, but please make sure you keep an appointment with these teachers. Remember to **print off a copy of your bookings and take it with you on the evening or have them saved on your mobile device** to refer to during the event.

Appointments can be made from **Tuesday 5**th **December at 5.00pm.** The on-line booking system will close on **Tuesday 12**th **December at 4.00pm.** Appointment slots are on a first come, first serve basis, so the sooner you make your appointments the more choice of available slots you will have. Should you wish to make any changes after this date please contact the school office.

ePraise is a system that complies with all current DESC data protection protocols. If you do not have access to the internet, please contact the school office (tel: 648900) who will be happy to add appointments on your behalf.

On the evening, you can park in the main staff car park or use the extra parking at the side of the school next to the outside sports area. You should then enter through the main entrance of the school where students will be on hand to help register your attendance plus provide instructions as to where the staff are located. We look forward to seeing you with your son/daughter on the night.

Yours faithfully

Mr C Coole Head Teacher

Live to Learn Learn to Live