



St. Ninian's HIGH SCHOOL

Scoil Ard Noo Ninian

Ref: Yr 11/JA Interview WorkShop/DMG/SB

18th December 2018

Dear Parent/Guardian and Students

RE: Mock Interviews

As discussed at our Welcome to Year 11 Evening we are now taking applications for our two evenings of mock interviews. We work in collaboration with the charity Junior Achievement to provide Year 11 students (maximum of 80) an opportunity to experience an interview with volunteers for local businesses. To apply students need to return the application form attached and a copy of their CV to their tutor by Friday 11th January. Students need to pick a first and second choice and Junior Achievement will allocate places on a first come first served basis.

This year we are running two evenings on Wednesday 6th February and Thursday 28th February.

These sessions will take place at Lower School and interview start times will be 4:15pm; 5:00pm; 5:45pm and 6:30pm.

The sessions will each last approximately 45 minutes. This will consist of the interview itself, feedback from the volunteers and a quick survey from Junior Achievement.

- The occupations being offered this year are as follows:
- Engineering
- Retail and Customer Services
- Office Administration
- Nursing
- Police
- Teaching
- Accountancy
- IT
- Building trade & Construction
- Finance & Banking
- Hair Dressing & Beauty

If the occupations above do not match a student's desired career it doesn't matter. The major benefit for students who engage with the process is getting feedback on their interview skills and their CV. Industry experts who conduct interviews regularly in their field will deliver the feedback. It is an opportunity that will not come around again for our students. I cannot recommend this process highly enough irrespective of which pathway a student hopes to choose next.

Yours faithfully

Mr Darren McGuinness
Assistant Head Teacher

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UPPER SCHOOL (Years 10 - 13)

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HEAD TEACHER Mr C. J. Coole

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DEPUTY HEAD TEACHERS Miss J.White Mr A.N. Smith

ASSISTANT HEAD TEACHERS Mrs A.C. Daugherty Mr D. McGuinness Mr J.K. Smith Mrs R.A. Withington | BURSAR Ms S.M. Shimmin

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Isle of Man

INTERVIEW WORKSHOP - ST NINIANS LOWER SCHOOL

6th & 28th February 2019

Student Name:

Tutor Group:

Date:

Interview choices: please tick your 1st and 2nd choice.

Job Sector	1st Choice	2nd Choice
Engineering		
Retail and Customer Services		
Office Administration		
Nursing		
Police		
Teaching		
Accountancy		
IT		
Building Trade & Construction		
Finance & Banking		
Hair Dressing and Beauty		
My ideal career would be (remember to also put your 1st and 2nd choice above)		

Please note: Choices will be allocated on a first come first served basis. If your selection is full we will offer you an alternative.

IMPORTANT INFORMATION – Please hand this form to your **FORM TUTOR** NO later than Friday 11th January 2019.

**** Interviews will be held between 4.15pm - 6.30pm ****

This is your chance to have a practice interview before the real thing!