



**St. Ninian's
HIGH SCHOOL**

Scoil Ard Noo Ninian

LOWER SCHOOL (Years 7 – 9)

Heywood Avenue, Onchan

Isle of Man, IM3 3AR

+44 (0) 1624 648900

UPPER SCHOOL (Years 10 – 13)

Ballaquayle Road, Douglas

Isle of Man, IM2 5RA

+44 (0) 1624 648800

HEAD TEACHER Mr C. J. Coole

June 2019

Dear Parent/Guardian

On **Wednesday 3rd July** and **Thursday 4th July** Year 9 will be working at Upper School while the new Year 7 students visit Lower School. It is hoped that this experience will allow Year 9 to familiarise themselves with the new site in preparation for their move in September.

The timetable for the day is as follows:

Wednesday 3rd July

08:30 – 08:40 Arrival - Students arrive at Upper School and make their way into the Assembly Hall. Students will be sat with their tutor group.

Direction for the Assembly Hall: Students should enter the St. Ninian's site through the main entrance at the front of the school. Normally students would not use this entrance but may do so for this day only. They must be aware of staff cars coming into and out of the car park. On opening the main doors the Assembly Hall is directly ahead. Staff will be on hand to help students find their way.

08:40 Assembly Hall – Students will have a talk from a member of the Senior Leadership Team and Head of Year, Mr Dargan. After the assembly students will move with their usual tutor group into a temporary tutor room.

The tutor time will be used to go through the arrangements for the two days, to reinforce behaviour expectations, to answer any queries the students may have and to focus on the transition into GCSE study.

Students will also be taken on a tour of the school, with particular emphasis on:

1. The rooms they need for their lessons for the rest of the day
2. The area where they will catch buses at the end of the day
3. Toilets
4. Fire stations and exits
5. The Progress Zone

10:50 Break as normal – All Year 9 students must stay on site over break time.

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Learn to Live*

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DEPUTY HEAD TEACHERS Miss J. White Mr A.N. Smith

ASSISTANT HEAD TEACHERS Mrs A.C. Daugherty Mr D. McGuinness Mr J.K. Smith Mrs R.A. Withington | BURSAR Ms S.M. Shimmin



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11:10 Lessons – Students will follow their usual timetables, however due to the complex arrangements for the day a few lessons may not be with their normal teachers. In this instance subject specialists will replace them as far as possible.

Students will be given a temporary timetable for the two days that will detail the rooms and, where necessary, the change of staff. These will be issued during the morning's tutorial session.

12:50 Lunch – Students must stay on site over lunchtime. Students can either bring a packed lunch to be eaten in the canteen or use their lunch cards. The lunch card system at Upper School is identical to that at Lower School, with top-up machines available if required.

13:45 Lessons – Students attend lessons as timetabled.

15:25 End of the day - Students will be escorted down to the bus stop where they can catch their usual bus, be collected or walk if it is convenient.

Please note that students will be exiting via the Somerset Road gates.

Thursday 4th July

08:40 Registration – Students must register with their tutor in the room allocated on their provisional timetable. Staff will be on hand to help the students find their way.

09:10 – 15:25 Normal school day - The students will follow their normal timetable throughout the day, with break and lunch at their usual times. Please note that students will still be required to stay on site over break and lunchtime.

15:25 End of the day - Students catch their usual bus, are collected or walk if it is convenient.

We hope that the students enjoy their time at Upper School and are able to allay any worries they may have about the move in September. Should you have any queries please do not hesitate to contact me using the details above.

Yours faithfully

Mr T Dargan
Head of Year 10

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