



# St. Ninian's HIGH SCHOOL

Scoil Ard Noo Ninian

Dear Parent/Guardian

We are pleased to advise that we offer a cashless catering system, ParentPay, at our school. This is an online payment service that will enable you to add money to your child's lunch card remotely, thus reducing the need to bring cash to school.

There is no cost to parents for this service; amongst other benefits (further details in the enclosed leaflet), it enables you to see how often your child is using their catering card within school and to set reminders to top up their balance, rather than waiting for your child to remember to tell you.

We introduced ParentPay to our school in September 2016 as an alternative payment facility for our catering cards and we aim to expand the service to allow you to make other school related payments via ParentPay, such as School Trips, Uniform items etc. in due course.

Please be reassured that this is an additional facility and your child will still be able to top up their lunch cards with cash and pay for school trips with cash should you prefer to do so.

If you would like a ParentPay account, please complete the reply slip below and return it to either School Office. We will accept emailed replies, providing the reply slip has been completed and signed before scanning. You can send these to [ParentPay@snhs.sch.im](mailto:ParentPay@snhs.sch.im). Secure Login details and further information will then be sent to you and then you will be able to access your personal account.

To understand how the Department of Education and Children obtains and processes your information please visit this link: <https://www.gov.im/about-the-government/departments/education-and-children/data-processing>. As a member of a school community it is necessary to process your information but this will only be done in accordance with the Data Protection Principles and will be stored for up to twelve months only. The information you provide, and that obtained from other relevant sources, such as registers, letters you send in, forms etc. will be treated confidentially and used by your child(s) school to fulfil its legal/statutory obligations. Elements of this information may also be shared with trusted third parties who support the school in the delivery of their statutory requirements, where necessary to confirm factual information provided by you, to protect public funds, including the prevention and detection of fraud and/or otherwise required by law.

Yours faithfully

Mr C.J. Coole  
Head Teacher

I would like to access ParentPay for the student named below, please send me Login details:

Student Name: ..... Tutor Group :.....

Parent/Guardian Name & Signature: .....

Date.....

Please return to the school office or by email to [snhsenquiries@sch.im](mailto:snhsenquiries@sch.im)

*Live to Learn  
Learn to Live*

WWW.SNHS.IM

S:\Parentpay\Templates\New Letterhead Application Letter.docx

DEPUTY HEAD TEACHERS Miss J.White Mr A.N. Smith

ASSISTANT HEAD TEACHERS Mrs A.C. Daugherty Mr D. McGuinness Mr J.K. Smith Mrs R.A. Withington | BURSAR Ms S.M. Shimmin

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HEAD TEACHER Mr C. J. Coole